



This form is only required if you are making changes to the standard package eg, ordering extra walling or doors, wall mounted shelving, adding or changing location of power and lighting, or hiring audio visual equipment. It will greatly assist our installers during move-in if you supply a sketch of the layout of your stand.

| Contact & Stand Details:                      |            |                                       |
|---|------------|---------------------------------------|
| Company Name:                                 |            |                                       |
| Address:                                      |            |                                       |
| State:  | Post Code: | Country:<br>(If other than Australia) |
| Stand Name:<br>(If different to Company Name) |            | Stand No(s):                          |
| Contact Name:                                 |            |                                       |
| Tel:  |            | Mobile:                               |
| Fax:  |            | E-mail:                               |

| Exhibition & Return Details:   |  |
|--|--|
| <b>HERALD SUN HOME SHOW</b>  |  |
| <b>Deadline for forms &amp; orders:</b><br><b>FRIDAY 22ND JULY 2011</b><br>(Late & onsite orders incur late service fee) |  |
| <b>MCEC</b>  |  |
| <b>18-21 AUGUST 2011</b>   |  |
| <b>Attn:</b>   | <b>Wendy Barrell</b><br>wendy@exponet.com.au                   |
| <b>FAX:</b>  | Central Administration Office<br>+61 (02) 9645 5300            |
| <b>Post:</b>   | <b>PO Box 120, Sydney Markets</b><br><b>NSW 2129 Australia</b> |

Please draw the layout of your stand showing as clearly as possible the modifications you are making and any other important or relevant details, or, attach a copy of plans if you have them.

### Guide

1. Mark out your stand indicating walls & open sides in thick pen using the squares as a guide.
2. Use the Electrics Legend to mark in any power & lighting requirements.
3. Mark in location of audio visual equipment and label.
4. Mark location of wall mounted shelving, please note this shelving cannot be installed in corners.
5. Show location of any extra walls and doors.
6. Add any comments & make sure you fill in your name, company and stand details above.
7. Return this page with your other forms.

**Back of Stand**

**Front of Stand**

| Electrical Legend   |                          |
|---|--------------------------|
|   | 120w spotlight on arm    |
|   | 120w spotlight on track  |
|   | 300w floodlight on arm   |
|   | 300w floodlight on track |
|   | 4amp power point         |
|   | 10amp power point        |
|   | 15amp power point        |
|   | 30a 3phase power outlet  |
|   | Distribution Board       |
|   | Light Stand              |
| <b>Note:</b><br>* If ordering arm lighting indicate if used to highlight inside of stand or outside (aisle) |                          |

|                  |   |   |   |   |            |
|------------------|---|---|---|---|------------|
| Stand Dimensions | m | X | m | = | Sqr Metres |
|------------------|---|---|---|---|------------|